

**October 2008  
General Entrance Examination  
Application Guide**

**Doctoral Program in International  
and Advanced Japanese Studies**

**Graduate School of Humanities  
and Social Sciences  
University of Tsukuba**

**August 2008**

# **Introduction**

We have created this English-language guide for the October 2008 entrance examination to the Doctoral Program in International and Advanced Japanese Studies in the Graduate School of Humanities and Social Sciences, University of Tsukuba to assist prospective applicants in completing the application package. The information contained within is an accurate translation of the relevant sections of the Japanese-language guide entitled 「平成 21 年度入学者のため筑波大学大学院博士課程人文社会科学研究科学生募集要項」, prepared by the University of Tsukuba and issued in May 2008. Please carefully read this guide (including the Special Instructions for Completing the General Application) and use it as a reference for preparing the required documents in the application package.

We have taken great care in creating this English-language guide, however, please understand that if there is any discrepancy between the information contained in the Japanese-language guide (May 2008) and this English-language version (August 2008) the former shall have precedence.

Please note that the anticipated student intake for this program for the 2009-2010 academic year starting in April 2009 is approximately six students through the October 2008 and February 2008 entrance examinations.

Doctoral Program in International and Advanced Japanese Studies  
Graduate School of Humanities and Social Sciences  
University of Tsukuba  
<http://www.japan.tsukuba.ac.jp>

August 2008

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# **I. Program Outline**

## **Program Overview**

### **Graduate School Outline**

#### **Graduate School of Humanities and Social Sciences**

In April 2008, the Graduate School of Humanities and Social Sciences was restructured and reorganized, from its previous 5-year continuous educational system with 6 programs to a 5-year course distinguishing between initial 2-year programs of study (Master's degrees) and separate 3-year programs of study (Ph.D. degrees) in 9 major program areas.

The previously independent Master's Program in Area Studies was included within the Graduate School of Humanities and Social Sciences, with its 2-year program of study only being renamed as the Master's Program in International Area Studies. In addition, a new Ph.D. program area in International and Advanced Japanese Studies was established within the graduate school, strengthening the international, interdisciplinary, and practical aspects of research and education in response to trends in globalization.

Within this graduate school, the previous 5-year programs in Modern Cultures and Public Policies, Social Sciences, and International Political Economy were restructured and converted into master's and doctoral programs in Modern Languages and Cultures, International Public Policy, Economics, and Law. These organizational changes in the graduate school's education system allow it to flexibly respond to the high degree of sophistication and specialization in the humanities and social sciences as well as changes in society's needs.

The other three programs in the graduate school, Philosophy, History and Anthropology, and Literature and Linguistics, have remained as 5-year continuous doctoral programs. Through these programs, the humanities field can continue its proven degree of performance in cultivating researchers and educators with high standards while at the same time, the transformation of the Modern Languages and Culture program into separate master's and doctoral programs allows more options for students to choose their style of learning and career paths.

The new Graduate School of Humanities and Social Sciences aims to produce researchers, educators, and highly-skilled professionals with excellent research abilities in the humanities and social sciences who are also creative and flexible enough to respond to academic developments and changing social demands.

### **Program Outline**

#### **International and Advanced Japanese Studies**

Our program is composed of three fields of focus: International Comparative Studies, International Exchange and Relations, and Advanced Japanese Studies. There is no rigid barrier between the three areas, and we encourage students to take classes in all three areas as well as those in other programs in our graduate school. We want to develop broad intellectual capacities in our students that will assist them in analyzing present-day Japan from a multifaceted perspective. As the Master's Program in International Area Studies (a two-year Master's program) is positioned prior to our three-year program, our goals are to nurture high-caliber professionals.

By the time they complete our program, our graduates will obtain either an International and Advanced Japanese Studies doctoral degree or a Ph.D., as well as advanced skills in the following areas. First, by emphasizing the distinctive features of present-day Japanese politics, economics, culture, and society, students will gain the ability to analyze the reality and the features of Japan from the perspectives of "comparison" and "exchange." Students will then be able to accurately disseminate this information on a global scale with a high degree of language proficiency. Second, by building on their skills in Japanese, students will be able to develop knowledge supported by expert insight into their chosen fields and be able to play leading roles in domestic and international Japanese language education and education concerning present-day Japan.

**Faculty Profiles and Research Fields**  
**Graduate School of Humanities and Social Sciences**

**Doctoral Program in International and Advanced Japanese Studies**

<b>国際比較研究領域 International Comparative Studies</b>	
佐藤 貢悦 SATO, Koetsu	哲学・倫理学、東アジア思想史、漢字文化論 Philosophy/Ethics, East Asian Thought, Chinese Characters
徳丸 垂木 TOKUMARU, Aki	日本民俗学（信仰伝承論） Japanese Folklore, Folk Religious Studies
辻 中豊 TSUJINAKA, Yutaka	世界の市民社会の比較、現代日本政治 Comparative Civil Society, Contemporary Japanese Politics
田中 洋子 TANAKA, Yoko	比較社会経済史 Comparative Socio-Economic History
崔 宰栄 CHOE, Jae-Young	計量政治学、調査方法、数理解析、交通計画・政策 Quantitative Study of Comparative Politics, Public Policy (Transport Policy)
平石 典子 HIRAISHI, Noriko	比較文学（日本近・現代文学、ヨーロッパ世紀末文学） Comparative Literature (Modern Japanese Literature, European Fin-de-siècle Literature)
柴田 政子 SHIBATA, Masako	比較教育、教育社会史 Comparative Education, History of Education and Social Development
<b>国際交流領域 International Exchange and Relations</b>	
今泉 容子 IMA-IZUMI, Yoko	文学と映画、ジェンダー研究、比較文化論 Literature and Film, Gender Studies, Comparative Culture
仲田 誠 NAKADA, Makoto	情報社会論、情報倫理、メディア論 Studies on Information Society, Information Ethics, Media Studies
ブフ アレクサンダー BUKH, Alexander	国際関係におけるナショナル・アイデンティティ、日ロ関係 Identity in International Relations, Japan-Russia Relations
ダダバエフ ティムール DADABAEV, Timur	国際関係、中央アジアの国際政治 International Relations, International Politics in Central Asia
海後 宗男 KAIGO, Muneo	メディア・コミュニケーション論、ネットワーク社会論 Media Communication Research, Information and Network Society
潘 亮 PAN, Liang	戦後日本外交、現代日本政治外交史 Postwar Japanese Foreign Policy, Modern Japanese Diplomatic History
朴 宣美 PARK, Sunmi	文化交流史、ジェンダー史、朝鮮近現代史 History of Cultural Exchanges, Gender History, Modern Korean History
明石 純一 AKASHI, Junichi	移民研究、国際人口移動論 Immigration Studies, Theory on International Population Movements

	日本研究基盤領域 <b>Advanced Japanese Studies</b>
カザ - ショーフアン KAISER, Stefan	日本語学、日本語教育学、文字学 Writing Systems, Kanji, Kanji Teaching
加 納 千恵子 KANO, Chieko	日本語教育学、漢字教育の方法研究 Japanese Language Education, Methodology of Kanji Teaching
小 林 典 子 KOBAYASHI, Noriko	日本語教育学、日本語学 Japanese Language Education, Japanese Linguistics
西 村 よしみ NISHIMURA, Yoshimi	日本語教育学、授業研究 Japanese Language Education, Class Studies
酒 井 たか子 SAKAI, Takako	日本語教育学、日本語能力の評価 Japanese Language Education, Assessment of Japanese Language
木 戸 光 子 KODO, Mitsuko	日本語学（文章論）、日本語教育学 Study on Japanese Discourse, Japanese Language Education
許 明 子 HEO, Myeongja	日本語教育学（文法論）、対照言語学 Japanese Language Education (Studies in Grammar), Comparative Linguistics
小 野 正 樹 ONO, Masaki	日本語教育学、語用論研究 Japanese Language Education, Japanese Functional Grammar
関 崎 博 紀 SEKIZAKI, Hironori	日本語教育学、会話分析 Japanese Language Education, Conversation Analysis

Note: The three main areas that constitute this program are complementary and supplementary, and students are encouraged to take classes in all areas. Students are also strongly encouraged to take courses that are jointly offered by this graduate school and this program.

## II. General Entrance Examination Application

### 1. Application Eligibility

Applicants for this graduate school must meet at least one of the following criteria for eligibility:

- (1) Applicants who have a Master's degree or who are expected to complete a Master's degree as of March 2009.
- (2) Applicants who have completed a Professional Degree Program and have been granted a Professional degree recognized by the Japanese Minister of Education according to Article 104, Clause 1 of the School Education Law or who are expected to complete same as of March 2009.
- (3) Applicants who have been granted the equivalent of a Master's degree or a Professional degree in a foreign country or who are expected to complete same as of March 2009.
- (4) Applicants who, while residing in Japan, have been granted a degree corresponding to a Master's degree or a Professional degree from a graduate program abroad through correspondence courses or who are expected to be granted same as of March 2009.
- (5) Applicants who have completed the required course of study of a foreign country's graduate school which is located in Japan and follows the school education system of that particular foreign country as well as being recognized by the Japanese Minister of Education as a foreign country's educational facilities, and who have been granted a degree corresponding to a Master's degree or a Professional degree at such an institution or who are expected to be granted same as of March 2009.
- (6) Applicants who have been deemed eligible by the Japanese Minister of Education pursuant to the Japanese Ministry of Education Guidelines No. 118 (1989). (Refer to Notes 1 and 3 below.)
- (7) Applicants who, through the screening process for eligibility qualifications to enter this university's graduate school, have been deemed to possess academic ability equivalent to recipients of a Master's degree or a Professional degree, and who are 24 years of age or older or who will be 24 years of age or older by March 31, 2009. (Refer to Notes 1 and 2 below).

**Note 1:** Applicants who are applying for this graduate school on the basis of Item 6 must satisfy at least one of the following requirements:

Applicants who, upon graduation from university, have been conducting research in a university or a research institution for over two years, and through the results of such research, have been deemed by this university's graduate school to exceed the academic ability equivalent to recipients of a Master's degree or a Professional degree.

Applicants who, after completion of a 16-year program of school education abroad or after completion of the equivalent of a 16-year program of school education abroad through correspondence courses, have been conducting research in a university or a research institution for over two years, and through the results of such research, have been deemed by this university's graduate school to exceed the academic ability equivalent to recipients of a Master's degree or a Professional degree.

**Note 2:** Applicants who are applying for this graduate school on the basis of Section 1(7) may apply provided that they are graduates of colleges/universities such as junior colleges (two-year colleges), other types of colleges/universities, and higher vocational schools, graduates of foreign colleges/universities with campuses within Japan, graduates of foreign schools, or other educational institutions (including those who are expected to graduate from such educational institutions), and that, through the individual examination process of their academic ability, have been deemed by this university's graduate school to exceed the academic ability equivalent to recipients of a Master's degree or a Professional degree.

**Note 3:** Applicants who are considering application to this graduate school on the basis of Section 1 (6) or Section 1 (7) must undergo a qualifying examination for application. Such applicants must submit the following documentation to the Division of Educational Planning and Administration, Department of Academic Affairs, **by Tuesday, September 2, 2008**

- (a) Questionnaire for Applicants (出願者調書) (use the prescribed form in the application package)
- (b) All other pertinent application documentation (please note that such applicants should not pay the entrance examination fee of 30,000 yen pending the results of the qualifying examination for application)
- (c) Any other documentation as required by the applicant's proposed graduate school.

Please note that the decision as to the eligibility of such applicants to apply for this graduate school will be suspended until after the results of the qualifying examination of application.

If applicants have any further questions regarding their eligibility for application to this graduate school, they should contact the Division of Educational Planning and Administration at +81-29-853-2230/2231.

Note: Applicants who are physically challenged or for whom other special consideration may be necessary in order for them to take the entrance examination should make appropriate arrangements with the Division of Educational Planning and Administration at +81-29-853-2230/2231 **by Tuesday, September 2, 2008**

## 2 Required Documents to Apply for the Entrance Examination

Please note that the personal information contained within the submitted application documents or pertaining to the results of the entrance examination will be used for administrative purposes in the screening of eligible applicants. Furthermore, once successful applicants have passed the entrance examination and completed the admissions procedures, certain information contained in the application documents will be used as reference materials in screening eligible students for tuition exemptions or scholarships provided by the Japan Student Services Organization (JASSO).

The following is a list of the required documents for application to take the entrance examination for this graduate school. Please read this list carefully and start early in preparing your application documents.

Document Name	Who Should Complete
1. <b>General Application Form</b> (平成21年度大学院博士後期課程入学願書) <small>へいせい ねんどたいがくいんはかせこうきかていにゅうがくがんしよ</small> Follow the instructions on the prescribed form and complete all required fields. Also, refer to the Special Instructions for Completing the General Application.	All applicants
2. <b>Curriculum Vitae (C.V.)</b> (履歴書) <small>りれきしよ</small> Complete this form on the reverse side of the General Application Form.	All applicants except foreign applicants
3. <b>Curriculum Vitae (C.V.) for Foreign Applicants</b> (外国人出願者用履歴書) <small>がいこくじんしゅつがんしゃようりれきしよ</small> Complete all pertinent fields on the prescribed form.	All foreign applicants
4. <b>Employment History</b> (職歴調書) <small>しよくれきちようしよ</small> Complete all pertinent fields on the prescribed form.	All applicants with employment experience



5.	<p><b>Examination Admission Card</b> ( <small>じゅげんひょう</small> 受験票 ) and <b>Photo Identification Card</b> ( <small>しゃしんひょう</small> 写真票 )</p> <p>Complete all required fields on the prescribed forms. On <b>each</b> form, attach <b>one</b> 4 cm x 3 cm photograph of yourself (upper body) taken within the past three months (no hats or head coverings). Refer to the example in the Special Instructions for Completing the General Application as well as the instructions written on the mounting sheet. Note that if the above requirements are not met, your application will be void.</p>	All applicants
6.	<p><b>Desktop Identification Card</b> ( <small>つくえじょうじゅげんひょう</small> 机上受験票 )</p> <p>Complete all required fields on the prescribed form. Refer to the example in the Special Instructions for Completing the General Application as well as the instructions written on the mounting sheet.</p>	All applicants
7.	<p><b>Payment of the Entrance Examination Fee</b> ( <small>じゅげんりょう</small> 受験料 ) (30,000 yen)</p> <p><b>Note:</b> MEXT Scholarship recipients (foreign students receiving MEXT Scholarships) and currently enrolled Master's students or Initial Two-year Programs' students who are expected to finish their current programs of study as of March 31, 2009 and who will continue on to Ph.D. courses at the University of Tsukuba are exempt from paying the entrance examination fee.</p> <p><b>All other applicants:</b> Please see the supplementary section Instructions for Paying the Entrance Examination Fee.</p>	All applicants with certain exceptions (see explanation)
8.	<p><b>Return Envelope</b> ( <small>へんしんようふうとう</small> 返信用封筒 )</p> <p>Write your name and address on the olive-colored return envelope included in the application package and attach 350 yen in postage (stamps) to the front of the envelope. This envelope will be used to mail your Examination Admission Card and other documents necessary for the entrance examination back to you.</p>	All applicants
9.	<p><b>Certificate of (Expected) Graduation/Completion</b> ( <small>しゅうりょう みこみ しょうめいしょ</small> 修了(見込)証明書 )</p> <p>Include a Certificate of (Expected) Graduation/Completion indicating that you have satisfied the requirements for applying to take the entrance examination to the Ph.D. course in this graduate school. This certificate is usually issued by the institution where you were awarded your Master's degree.</p> <p><b>Note:</b> If the name on this document is different from the name which you are currently using (i.e., by marriage or other reason), attach an accompanying document such as an official copy of your family register or other documents certifying your name change.</p>	All applicants
10.	<p><b>Academic Transcript</b> ( <small>せいせきしょうめいしょ</small> 成績証明書 )</p> <ol style="list-style-type: none"> <li>1. Include a certified academic transcript indicating that you have satisfied the requirements to take the entrance examination to the Ph.D. course in this graduate school. This transcript is usually issued by the institution where you were awarded your Master's degree. In the case where you have taken courses that are qualifying courses for transfer credit, please attach a certified transcript before consideration of these courses.</li> <li>2. Foreign student applicants who are currently research students at the University of Tsukuba may submit a Certificate of Enrollment ( <small>けんきゅうしょうめいしょ</small> 研究証明書 ) instead of a certified academic transcript.</li> </ol> <p><b>Note:</b> If the name on this document is different from the name which you are currently using (i.e., by marriage or other reason), attach an accompanying document such as an official copy of your family register or other documents certifying your name change.</p>	All applicants

11.	<p><b>Research Proposal</b> ( <small>けんきゅうけいかくしょ</small> 研究計画書 )</p> <p>Include a research proposal (up to five A4 pages, in English or Japanese, no prescribed format) concerning the details of the research that you intend to pursue upon admittance to this graduate school. Indicate your name, subject matter, and the name of your intended supervisor. If you are writing in Japanese you may write either in horizontal or vertical format.</p>	All applicants
12.	<p><b>Thesis Topic Form</b> ( <small>ろんぶんだいもくひょう</small> 論文題目票 )</p> <p>Complete all fields on the prescribed form, attach it to the front of the thesis, and submit a copy of your thesis directly to the Doctoral Program in International and Advanced Japanese Studies (IAJS) Office. (See below for details and Section 10 for the address.</p>	All applicants (Submit to the IAJS Office)
13.	<p><b>Thesis</b> ( <small>ろんぶん</small> 論文 )</p> <ul style="list-style-type: none"> <li>• Submit one copy of your previous academic work as per the list below. This copy of your previous academic work must be sent to the IAJS Office by <b>Friday, September 26, 2008</b>. See Section 10 for the address.</li> <li>• When you submit a copy of your previous academic work, attach the Thesis Topic Form (論文題目票) to the front of the academic work, and then put the copy of your previous academic work (with the Thesis Topic Form attached) in an appropriately sized envelope. Complete the Thesis Label Form (論文用シール) and attach it to the front of this envelope. Put the entire package in an appropriately sized envelope and address the envelope to the IAJS Office. Make sure that you send the envelope by registered mail (書留) from the post office.</li> <li>• <b>Do not include any samples of your previous academic work with your entrance examination application form.</b></li> <li>• Previous academic work may include any one of the following: <ol style="list-style-type: none"> <li>(1) Master's thesis (original or copy). In the case where it is not possible for an applicant to submit an original or copy of his/her Master's thesis, submit an extended paper of an equivalent standard (a paper that includes research outcomes to date and expected findings).</li> <li>(2) Applicants who have finished their Master's-level studies earlier than the previous academic year may submit a new extended paper (original or copy) that includes updated research outcomes to date and expected findings.</li> <li>(3) Applicants who did not have to submit a Master's thesis for their Master's degree may submit an extended research paper of an equivalent academic standard.</li> <li>(4) Applicants who are applying to this graduate school based on the eligibility requirements set out in Section 1 (6) may submit an original or copy of their graduation thesis. Applicants who did not have to submit a graduation thesis may submit an extended research paper of an equivalent academic standard.</li> </ol> </li> </ul>	All applicants (Submit to the IAJS Office)
14.	<p><b>Thesis Label Form</b> ( <small>ろんぶんようしーる</small> 論文用シール )</p> <p>Complete all required fields on the prescribed form and attach it to the front of the envelope containing your thesis to be submitted directly to the IAJS Office.</p>	All applicants (Submit to the IAJS Office)
15.	<p><b>Thesis Summary</b> ( <small>ろんぶんようし</small> 論文要旨 )</p> <p>If you have written your thesis to be submitted as Document 13 in a language other than Japanese or English, attach a summary in either Japanese (approximately 4,000 characters) or English (approximately 1,500 words). Include this summary in the same envelope as your thesis to be submitted to the IAJS Office.</p>	Select applicants (see explanatory note) (Submit to the IAJS Office)

16.	<p><b>Letter of Acknowledgement</b> ( <small>じゅけんしょうにんしよ</small> 受験承認書 )</p> <p>1. Applicants who are currently enrolled in universities or graduate schools (except for those applicants who are expected to graduate or complete their studies prior to entry to this graduate school) must submit a Letter of Acknowledgement (free form, one page, A4 size) from the head of their current department, faculty, or graduate school.</p> <p>2. Applicants who are currently employed in the public sector, at educational institutions, or at companies (except for those applicants who are currently working part-time or on a casual basis) must submit a Letter of Acknowledgement (free form, one page, A4 size) from the head of their current department, section, or division.</p> <ul style="list-style-type: none"> <li>Those applicants who intend to leave their current employment to enter this graduate school or those who may find it difficult to submit a Letter of Acknowledgement signed by their current employer may instead submit a self-produced statement of intent (with their signature). However, applicants who submit a self-produced statement of intent must also submit a document certifying that they have relinquished their employment (“Certificate of Leaving”) when they undertake the entrance procedures at a later date prior to entering this graduate school. (See Section 8(1).)</li> </ul>	Select applicants (see explanation)
17.	<p><b>Questionnaire for Foreign Applicants</b> ( <small>がいこくじんしゅつがんしゃちょうしよ</small> 外国人出願者調書 )</p> <p>Complete all fields on the prescribed form.</p>	All foreign applicants
18.	<p><b>Certificate of <i>Monbukagakusho</i> Scholarship Student (open format)</b></p> <p>( <small>こくひりゅうがくせいしょうめいしよ</small> 国費留学生証明書 )</p> <p>Foreign applicants who are currently enrolled at other universities and who are receiving MEXT Scholarships must ask their current universities to prepare this form. Submit this form along with the other documentation in this application package.</p>	All foreign applicants who are currently receiving MEXT Scholarships at other universities in Japan
19.	<p><b>Certificate of Enrollment</b> ( <small>けんきゅうせいしよめいしよ</small> 研究生証明書 )</p> <p>Foreign student applicants who are currently enrolled as research students at the University of Tsukuba must ask the International Student Center to prepare this form. When you take it to the International Student Center, please write the following on the form:</p> <p>At the line 「志望研究科」, write 人文社会科学</p> <p>At the line 「志望専攻」, write 国際日本研究</p> <p>Do not fill in the other portions of the form. Once you have received it back from the International Student Center, submit this form along with the other documentation in this application package.</p>	All foreign applicants who are currently enrolled as research students at the University of Tsukuba
20.	<p><b>Mailing Labels</b> ( <small>うけつけ れんらくじゅしんさきしーる</small> 受付・連絡受信先シール )</p> <p>Complete all pertinent fields on the prescribed form.</p>	All applicants
21.	<p><b>Application Documentation Checklist</b> ( <small>しゅつがんしよるいなどていしゅつめいさいひょう</small> 出願書類等提出明細表 )</p> <p>Complete all pertinent fields on the prescribed form.</p>	All applicants

### 3 How to Submit the Application Documents

- Prepare the documents listed in Section 2 above and make sure that you have all the appropriate documents by checking the Application Documentation Checklist. After making sure that you have all the documents in order, put the documents in the green envelope provided in this application package. Refer to the instructions on completing the front of the green envelope in the Special Instructions for Completing the Application Form. You must submit this envelope either by bringing it in person to the Application Counter at the address below

(Section 3[4]) during the designated application period (Section 3[3]) or by sending the envelope by registered express mail (書留・速達) to the Division of Educational Planning and Administration, Department of Academic Affairs, so that it arrives during the designated application period.

(2) The designated application period is:

**Wednesday, September 24, 2008 to Friday, September 26, 2008, between the hours of 9:00 and 15:00.**

(Applications will not be accepted during the lunch hour from 12:00 to 13:00.)

**Regardless of whether you submit your application in person or by mail, it MUST arrive at the Application Counter during this period. Applications that arrive after the designated application period will NOT be accepted.**

(3) The Application Counter is located at the Division of Educational Planning and Administration, Department of Academic Affairs, University of Tsukuba, Tennodai 1-1-1, Tsukuba, Ibaraki, 305-8577.

(4) Once the application has been received, the university will send an Examination Admission Card (受験票) and a Guide for Examinees (受験者心得) to you.

If you have any questions concerning about the curriculum or the research fields available in this program when you are making your application, contact the Doctoral Program in International and Advanced Japanese Studies Office (IAJS Office) at the address and phone number listed in Sections 9 and 10. More information regarding the Doctoral Program in International and Advanced Japanese Studies is available at <http://www.japan.tsukuba.ac.jp/>.

#### 4 Selection Process

The selection of candidates will be made after a comprehensive assessment of the submitted application materials and evaluation of academic ability (entrance examination).

#### 5 Evaluation of Academic Ability (Entrance Examination) Schedule

The evaluation of academic ability (entrance examination) to this program will be held as follows. Please note that examination subjects that are not chosen during the actual examination by the examinee are considered to be **pre-selected subjects** to be chosen prior to the examination. See the Special Instructions for Completing the General Application.

Date	Thursday, October 16, 2008		
Subjects	Foreign Language (100 points)	Specialized Subjects (100 points)	Oral Examination (200 points)
Time	10:00 to 11:30	13:00 to 15:00	16:30 to 19:00
	You may pre-select one of the following foreign languages (not the native language of the applicant): Japanese, English, Chinese, or Korean. (You should write this choice on the relevant documents in the application package.)	At the time of the examination, examinees will select two questions from the following academic fields: political science, economics, literature, history, thought, linguistics, education, Japanese language studies, or sociology, media, and cultural theory. Questions will be provided in both Japanese and English, and examinees may write their answers in either Japanese or English. However, those who choose "Advanced Japanese Studies" as their area must write their answers in Japanese.	Individual panel interviews regarding the content of the examinee's submitted research proposal. Note: Applicants should indicate one of three research fields when they apply (International Comparative Studies, International Exchange and Relations, or Advanced Japanese Studies).

## 6 Examination Location

The evaluation of academic ability (entrance examination) will be held at the University of Tsukuba (Address: Tennodai 1-1-1, Tsukuba, Ibaraki). Further details are available in the Guide for Examinees (受験者心得) that will be sent to all examinees.

## 7 Announcement of Results

The list of successful candidates will be posted on the **bulletin board in the parking lot directly in front of the Administration Center of the University of Tsukuba main campus at 10:00 a.m. on Friday, October 31, 2008**. Official notification will also be sent to all successful candidates by registered mail.

## 8 Admission Procedures

- (1) Successful candidates will be informed of the dates and times concerning admission procedures, the location, and documents that they should submit by approximately the end of February 2009. All successful candidates should make sure that they follow these procedures.

Prior to admission, successful candidates who are employed at the time of passing the entrance examination and who intend to enter this doctoral program should also submit one of the following documents issued by their current employer: a directive requesting that they enter the program (研修命令書), a certificate of leave of absence (休職証明書), or a certificate of permission to enter the program (就学承認書).

### (2) Required Fees for Admission to the Program

**Enrollment Fee of 282,000 yen** (This non-refundable amount is to be paid when applicants complete the admissions procedures)

**Tuition Fee for the first six-month period (April to September) of 267,900 yen (annual tuition fees are 535,800 yen)**

Note 1: If the tuition fees are amended at the time that the student enters the program or while the student is enrolled in the program, the student must pay the amended tuition fee from that time onward.

Note 2: MEXT Scholarship recipients (international students receiving MEXT Scholarships) and currently enrolled Master's students or Initial Two-year Programs' students who are expected to finish their current programs of study as of March 31, 2009 and who will continue on to Ph.D. courses at the University of Tsukuba are exempt from paying the enrollment fee.

- (3) **Pursuant to the Immigration Control and Refugee Recognition Act (1951), Section 319, foreign applicants must make arrangements to obtain the appropriate status of residence to allow them to enter this graduate school by the time that they undertake the admission procedures.**

**Foreign students who wish to enter this graduate school must have "College Student" status of residence.**

## 9 Viewing Previous Entrance Examinations

You may view previous entrance examinations for this program at the Doctoral Program in International and Advanced Japanese Studies Office (Tel. 029-853-4037). If you would like to receive a copy or copies of previous entrance examinations, please send a self-addressed self-stamped envelope to the Doctoral Program in International and Advanced Japanese Studies Office (see below for the address). If you are currently living in Japan, please attach 140 yen in stamps to the front of the self-addressed self-stamped envelope to cover the cost of postage. If you are currently living outside Japan, please send the equivalent of 330 yen in International Reply Coupons (IRCs).

## **10. Address for Master's Thesis Submission**

The address for submitting the documents regarding your thesis (Documents 12, 13, 14, and 15 listed in Section 2 (2)) is:

Doctoral Program in International and Advanced Japanese Studies Office  
Graduate School of Humanities and Social Sciences  
University of Tsukuba  
Tennodai 1-1-1  
Tsukuba, Ibaraki 305-8571 JAPAN

## **11. Other Information**

- (1) Incomplete applications may not be accepted. Make sure that you take sufficient care in completing all your documents for submission.
- (2) After submission of the application documents, you are not allowed to change your desired doctoral program, major, or field of study.
- (3) Make sure that you do not make mistakes in entering the names of the pre-selected subjects in the appropriate areas on submitted documents such as the application form, the photo identification card, and the examination admission card. You are not allowed to change your choice of pre-selected subjects after you have submitted the application form.
- (4) Once paid, the entrance examination fee will not be refunded.
- (5) Any submitted documents will not be returned.
- (6) No assistance will be provided in arranging accommodation or travel in order to sit the entrance examination.
- (7) We are unable to respond to enquiries regarding passing or failing the entrance examination. failure
- (8) For further detailed information, please consult the Guide for Examinees (受験者心得) that will be sent along with the Examination Admission Card to you.
- (9) If you have any questions about these guidelines for students, please contact the person in charge of graduate school entrance examinations at the Division of Educational Planning and Administration, Department of Academic Affairs, at the following address and phone number:

Head, Graduate School Entrance Examinations  
Division of Educational Planning and Administration  
Department of Academic Affairs  
University of Tsukuba  
Tennodai 1-1-1  
Tsukuba, Ibaraki, 305-8577 JAPAN  
Tel: 029-853-2230/2231 (direct)

## Special Instructions for Completing the General Application

- (1) Make sure that you clearly and correctly write your name, birth date, gender, and other necessary information on the application form. Note that to conform to the style of this application, your year of birth and your dates of (expected) graduation should be converted from the western calendar system to the Japanese *Showa* or *Heisei* calendar system. For example, an applicant born in 1984 should write “59” (meaning “*Showa* 59”) in the “Year” column on the application form. Similarly, if you graduated from university in 2004 and from graduate school in 2006, you should indicate “*Heisei* 16” and “*Heisei* 18,” respectively.
- (2) Do not write in the sections marked . These sections are for administrative use only.
- (3) In the sections where you are required to write your nationality (本籍 or 国籍), Japanese applicants should refer to the following table of prefectural and city governments, and write the appropriate administrative code beside their registered domicile. Foreign applicants should write the name of their country of nationality.  
Write the appropriate domicile code, graduate school code, and program code where required on the application form. (Refer to the two tables below.)

### Domicile code (for Japanese applicants)

Hokkaido	01	Saitama	11	Gifu	21	Tottori	31	Saga	41
Aomori	02	Chiba	12	Shizuoka	22	Shimane	32	Nagasaki	42
Iwate	03	Tokyo	13	Aichi	23	Okayama	33	Kumamoto	43
Miyagi	04	Kanagawa	14	Mie	24	Hiroshima	34	Oita	44
Akita	05	Niigata	15	Shiga	25	Yamaguchi	35	Miyazaki	45
Yamagata	06	Toyama	16	Kyoto	26	Tokushima	36	Kagoshima	46
Fukushima	07	Ishikawa	17	Osaka	27	Kagawa	37	Okinawa	47
Ibaraki	08	Fukui	18	Hyogo	28	Ehime	38		
Tochigi	09	Yamanashi	19	Nara	29	Kochi	39		
Gunma	10	Nagano	20	Wakayama	30	Fukuoka	40		

### Graduate school code and program code

研究科名 Graduate School Name	コード Code	専攻名 Program Name	コード Code
人文社会研究科 (Graduate School of Humanities and Social Sciences)	8 ト	国際日本研究 (International and Advanced Japanese Studies)	E

- (4) If the application form already has the graduate school code and program code entered, please make sure that these two codes are correct as per the above table
- (5) In the section where you are required to write your prospective research field and the name of your prospective supervisor, refer to the Faculty Profile and Research Fields list and use the correct research field name.
- (6) In the section where you are required to write the address and other contact details of a contact person in Japan, applicants applying from within Japan should choose someone who is currently living in Japan (usually their family). Applicants who are MEXT Scholarship students should write the name of a contact person within Japan (and should **NOT** write “MEXT” or “the Ministry of Education” or “the Ministry of Education, Culture, Sports, Science and Technology Japan”).
- (7) Make sure that you enter the appropriate information in the section for application eligibility such as the name of the institution that granted your Master’s degree and/or from which you graduated.
- (8) The photographs that are used for the Examination Admission Card and the Photo Identification Card must be identical.

- (9) If your contact details change after you have submitted the application forms, please notify the university as soon as possible.
- (10) When you are required to indicate your prospective research field or name of prospective supervisor, as well as the foreign language for which you wish to be examined, refer the following example. Note that you should pre-select the foreign language for which you wish to be examined, and you should write this choice on the appropriate forms such as the 受験票 (Examination Admission Card) and the 写真票 (Photo Identification Card)

Example:

志望研究科名・研究科コード Prospective Graduate School and Code			志望専攻名・専攻コード Prospective Program Name and Code		志望研究分野又は志望指導教員 Prospective Research Field or Name of Prospective Supervisor	
人文社会科学研究科	8	ト	国際日本研究 専攻	E	日本研究基盤領域 (Advanced Japanese Studies)	
受験科目	外国語等 Foreign Language		専門科目 Specialized Subjects		関連科目 Related Subjects	基礎科目 Basic Subjects
	1	日本語				
	2					



Examination subjects

- (11) Completing the return envelope (see example on the following page):
1. Write "JAPAN" clearly and in large letters, in English, somewhere on the front of the envelope (if you are not using a courier service).
  2. Complete the box at the bottom of the front of the envelope as per the example below.
  3. Make sure all the necessary application documents are enclosed.
  4. Send the envelope by registered express mail to ensure it arrives at the University of Tsukuba between Wednesday, September 24 and Friday, September 26, 2008.
  5. If you require an address for a waybill (international courier service), use this one:

Division of Educational Planning and Administration  
Department of Academic Affairs  
University of Tsukuba  
Tennodai 1-1-1  
Tsukuba, Ibaraki, 305-8577 JAPAN



**Example for completing the return envelope:**

志望研究科	人文社会科学	研究科	国際日本研究	専攻	国際交流	コース・分野
出願方法	一般	社会人	編入	留学生区分	国費	私費
出願方法	連携大学院方式				2学期入学	
氏名 Name	<i>SMITH, Mary Frances</i>					
住所 Address	〒 [Write your postal code or zip code] <i>1234 Bay Street Ocean Falls, OR U.S.A.</i>					
				電話 ( )		

Write the name of your prospective graduate school.

Circle “一般”

Write the name of your prospective program.

Write the name of your prospective major, e.g. 国際交流.

Circle “国費” if you are a MEXT Scholarship student. Circle “私費” if you are a self-supporting student.

Write your telephone number, and in the ( ), please write your area code.

## Supplementary Information: Instructions for Paying the Entrance Examination Fee (30,000 yen)

Please follow the instructions below to pay the required entrance examination fee of 30,000 yen.

### 1. Payment period

The payment period is from **Monday, September 1, 2008 to Friday, September 26, 2008** (the final day of the three-day entrance examination application period).

### 2. Payment locations

You may pay the entrance examination fee at designated financial institutions that will accept payments such as post offices, banks, credit unions, and Japan Agriculture (JA) banks. Please note that you cannot pay the entrance examination fee through ATMs (Automated Teller Machines) and that you must go directly to the appropriate teller window within a designated financial institution.

If you are applying within Japan, you may also pay the entrance examination fee at the following convenience stores: Lawson, Seven-Eleven, Family Mart, Circle K, or Sunkus.

### 3. Important Note:

Once you have paid the entrance examination fee, make sure that you attach the following to your application form (see Document 7).

- A) If you have paid the entrance examination fee through the post office or through a financial institution, attach the Certificate of Proof of Postal Transfer (郵便振替払込受付証明書) portion with the Date Received stamp (受付局日附印) to the appropriate section of the General Application Form. **Your application will NOT be accepted without this certificate.**
- B) If you have paid the entrance examination fee through a convenience store, attach the Payment Accepted Receipt (検定料収納証明書), which does not require an acceptance stamp (収納印), to the appropriate section of the General Application Form. **Your application will NOT be accepted without this receipt.**

### 4. Payment method

#### A) For payment through the post office:

Use the five-part bank transfer form included in the application package. In each section where you are required to write your name (払込人, marked with a symbol) write your name (applicant's name only), address, and telephone number in black or blue ballpoint pen. Make sure that you also write the *furigana* if you use English alphabetic characters or *kanji* characters.

In the 通信欄 section of the 払込取扱票 (振込通知書) write the name of your desired graduate school (“人文社会科学研究”) inside the bracketed section beside the phrase 「出願する研究科名」.

Give this form and the 30,000 yen payment to the bank teller.

When you receive the Payment Receipt (郵便振替払込金受領証) and the Certificate of Proof of Postal Transfer (郵便振替払込受付証明) portions of the form back from the bank teller after they have accepted the payment, make sure that they have stamped the date of payment in the Date Received (受付局日附印) section.

You will have to pay for any service charges yourself.

### B) For payment at other financial institutions

If you pay the entrance examination fee at a financial institution, you must pay it at either a branch of the Mitsubishi Tokyo UFJ Bank or a branch of the Joyo Bank (financial institutions designated by the University of Tsukuba). Refer to the respective bank account numbers for either of these two banks on the reverse side of the 5-part bank transfer form.

In each section where you are required to write your name (払込人, marked with a symbol), write your name (applicant's name only), address, and telephone number in black or blue ballpoint pen.

Make sure that you also write the *furigana* if you use English alphabetic characters or *kanji* characters.

In the 通信欄 section of the 払込取扱票(振込通知書), write the name of your desired graduate school ( “ 人文社会科学研究 ” ) inside the bracketed section beside the phrase 「 出願する研究科名 」 .

In each section where you are required to write the payee name (振込先)、branch (支店)、and account number, please write the following:

When you are making payment at a Mitsubishi Tokyo UFJ Bank branch, write the following:

振込先	電信扱	三菱東京UFJ	銀行	本店	支店	普通	7862425
-----	-----	---------	----	----	----	----	---------

When you are making payment at a Joyo Bank branch, write the following:

振込先	電信扱	常陽	銀行	研究学園市	支店	普通	2665819
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Give this form and the 30,000 yen payment to the bank teller.

When you receive the Payment Receipt (郵便振替払込金受領証) and the Certificate of Proof of Postal Transfer (郵便振替払込受付証明) portions of the form back from the bank teller after they have accepted the payment, make sure that they have stamped the date of payment in the Date Received (受付局日附印) section.

You will have to pay for any service charges yourself.

### C) For payment at convenience stores

As payment of the entrance examination fee made through convenience stores may be completed through the secure websites of the convenience stores through your computer or cellular phone, or, alternatively, by using the terminals located within the convenience stores, the 5-part payment form is not used.

For detailed instructions on how to pay the entrance examination fee through computer stores, please refer to the enclosed instruction guide (コンビニエンスストアで検定料払込方法), written in Japanese.

You will have to pay for any service charges yourself.